



1	YOUR DETAILS		
1	Policy number		
2	Full name		
3	Address and postcode		
4	Country of residence		
5	Email		
6	Contact phone no.		
7	Date of birth	d d m m y y y	
8	Place of birth		
9	National Insurance Number		
10	Nationality		
11	Occupation		
12	Signature and date		

We need two different forms of ID, one from list A and one from list B or C. Or one document from both List B and C. **Please do not send us originals** 

PTO

REST ASSURED Calls may be recorded for training or monitoring purposes.

Contact us at: Walton Street, Aylesbury, Bucks, HP21 7QW Tel: 0330 159 1530 Fax: 0845 835 5765: www.utmost.co.uk

Utmost Life and Pensions Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. The firm is on the Financial Services Register, registration number 775704. Registered in England and Wales number 10559664. Utmost Life and Pensions Services Limited is registered in England and Wales number 10559966.

## 2 DOCUMENTS

## List A:

- Current valid signed passport (UK, EU or comparable jurisdiction)
- Current valid photo-card driving licence (full or provisional)
- Current biometric Residence Permit
- Current firearms certificate or shotgun licence
- Current identity card issued by the Electoral Office for Northern Ireland

## List B:

- Recent evidence of entitlement to a state or local authority-funded benefit (including housing benefit and council tax benefit), tax credit, pension, educational or other grant
- Most recent HM Revenue and Customs tax notifications e.g. tax assessment, statement of account, notice of coding (not a P45 or P60)

## List C:

- Current council tax demand letter or statement
- Recent (no more than three months old) bank statement or credit/debit card statement, or savings statement issued by an FCA regulated financial sector firm in the UK, EU or comparable jurisdiction, including ones printed from the internet
- Recent (no more than three months old) utility bill or telephone bill including ones printed from the internet (but not a mobile phone bill)
- Current Local Council rent card or tenancy agreement
- Current Instrument of a court appointment (e.g. liquidator, receiver or grant of probate)
- Evidence of a positive electoral roll search

Have you fully completed the form
Is the correct documentary evidence enclosed

If you do not have any of the documents we've listed above, please contact us.

Please be aware that we will need to contact you again if we receive incomplete ID, and this could delay us acting on your request.